

OHIO FESTIVALS & EVENTS ASSOCIATION MEMBERSHIP APPLICATION

Name of Festival or Event _____

Where held: City _____ County _____

Held on (Circle one): Streets Fairgrounds Park Other _____

Current Year Dates: _____ Number of Years Held _____

How dates are selected: (1st weekend, etc.) _____

Person in charge _____ Title _____

Mailing address: _____

Email address: _____

Name of Sponsoring Organization: _____

Type: (Circle one) Civic Fraternal Chamber Other _____

Annual Budget: \$ _____ Profit or Non-Profit _____

Self-supporting or sponsored: _____

Organizational Structure: Board of Directors, Chairperson, Officers _____

Admission Charged: Yes _____ No _____ Do you choose a queen? Yes _____ No _____

Parade(s) _____ When held _____

Rides _____ Crafts _____ Displays _____ Entertainment _____

Concessions _____ Food Booths _____ Flea Market _____

Displays (list types) _____

Is alcohol sold? Yes _____ No _____ How are sales controlled _____

Area Fenced? Yes _____ No _____

Number of food stands: _____ Health Department Inspected: Yes _____ No _____

First aid assistance available _____

Adequate rest room or portable toilets: _____

Parking available: _____

Direction signage: _____

Facilities for handling trash: _____

Security: _____

Children's activities: _____

Any additional information (such as photos) concerning your event that you feel would be helpful in evaluating your event can be submitted on an additional sheet.

Name of person submitting application: _____

Title: _____

Mailing address of submitter: _____

Phone number: _____ Date: _____

**Mail your check in the amount of \$275 made payable to - OFEA
along with two (2) copies of the completed application to:
Anne Guggisberg, Membership Chairman, 5060 St. Rt. 557, Millersburg, OH 44654**

Application, with fee, must be received by March 1 prior to a scheduled event held January through July, or must be received by July 1 for events held August through December.

The \$275 application fee includes:

\$75 - non-refundable investigation fee

\$200 - membership fee (applied to next year's dues) if your festival/event is accepted into membership

Note: If your festival/event is not accepted into membership in the Association, \$200 will be refunded to your organization. The \$75 investigation fee is not refundable.